

Hopland Band of Pomo Indians Annual Report



2022-2023

DEPARTMENTS:

Housing

IT

THPO

Maintenance

Tribal Police

Roads & Transportation

Project Coordinator

Health

Utilities

EPA

Administrator

Education, Elders, Human Resources, Education

Fiscal



Housing Department



Hello, I started working for the HBPI on February 7, 2022, as the Tribal Housing Director. My first task was scheduling a “Meet and Greet” dinner for the 10 new Tribal families that would be moving into the new homes and provide a folder with a copy of all housing information with utility information on Thursday-March 3, 2022, at 6pm. This dinner was conducted at the HBPI Tribal gym and gave the new tenants an opportunity to meet the Tribal Chairmen, Vice-Chairwomen and Housing Director to ask all questions about the new houses and when they could schedule a tour and potential move in dates and first rent due dates.



PG&E came in and set their poles and ran all power for all 10 units. I checked all panels and made sure all power was tested out. I also made sure that there was no water or propane leaks. Finally, I checked all smoke detectors and Co2 detectors to make sure that they were working to get all the units ready for move in date of March 15, 2022, and first rent due date of April 1, 2022. First 6-month lease was signed on March 15,

2022, and the house keys along with the mailbox key was signed out to the Napo Shwey Pl. new tenants. The HBPI made sure that the HVAC systems were all up to speed and made sure that the units had 2 pest control visits to address any pest issues.



I have attended various virtual and zoom trainings for NAHAS-DA, HUD, Home key/Room key, Homeless Housing and Urban Development. I am also planning on looking into all the trainings that are provided through Northern Circle Indian Housing Authority. I can also provide any assistance with all the applications and process to get the information to the right person and looking forward to helping anybody in need of assistance.



The Hopland Band of Pomo Indians co-hosted with Northern Circle Indian Housing Authority a free in-person training “Admissions and Occupancy” for surrounding Tribes Housing staff which was a 2- day training that covered NAHASDA overview, application process, Income Eligibility, Verifications, Occupancy Standards, lease Compliance and more! It was very exciting to meet the other Tribal Housing staff and get in touch with them about housing issues and how we could assist others in the Housing field.

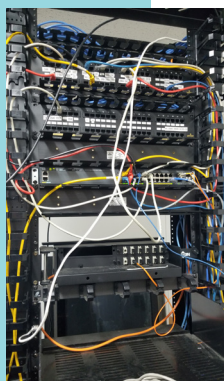


I am currently attending a Native Housing Excellence Academy training program that is teaching me about all the essential parts to Tribal Housing and how to achieve Hopland’s Housing goals. My office is in the Tribal Police Department and would like to invite you to come by and introduce yourself so that I can get a better understanding of the local housing needs.

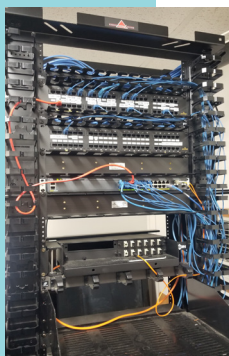




TRAFFIC CAM



BEFORE



AFTER

I started in mid-April of last year which makes my annual report just short of a year. I was familiarized with the tribe's networking scheme by Robert Fortman and introduced to my co-workers and became acquainted with the administration staff and the rest of the tribe's departments heads.

Meeting with the administrator we went over some of the problems and some of the work that was needed to be done.

- The first project was the replacement of the gymnasium's speaker system. I installed, wired and mounted 4 new speakers up high in the rafters of the gym ceiling. I also replaced, mounted and wired the new sound equipment. Adding a set of long-range wireless microphones to the equipment.
- Another major project was the new health department refurbished offices. I extended the tribe's network and phone extensions to a defunct office trailer along with wireless networks. Office D became the new Tribal Health Department and later in the year, the victim services were moved to the adjacent trailer C. I also extended the network and phone extensions to the new Victim Services offices.
- Security cameras have been added to the main entrance, a color night vision and (LPR) license plate reader camera. EPA also have new security cameras covering the perimeter of the building and surrounding equipment. Future projects include the replacement of the current outdated camera system, including new camera systems for the gymnasium, health, and police department and all other department buildings.
- For the new victim's transitional house, I created a network bridge giving the house internet and had security cameras installed covering the perimeters of the house. I also installed and configured a computer workstation for future clients of the house.
- In the community hall, I added new wireless microphones used for meetings and events. I also installed the virtual meeting equipment the Owl. I also acquired a tribal account with zoom for virtual meetings.
- At the maintenance new shop, I added a network bridge and wireless connection. I also added a couple security cameras overlooking the shop and adjacent parking area. Maintenance Director also ran an ethernet cable to his office and I connected a hard connection to the network switch.
- Replacement of the failing clock-in tablets, Paylocity kiosk type stations was implemented at the administration, admin 2, health, education, and EPA buildings improving and reducing clock in errors.
- At the new education building, When I arrived here, there was no wireless networks, I added new access points giving the education building's students internet to assist with class work.
- Implementation and account configuration of the Square's point of sale software. Had it up and running with a couple of days' notice. Ready to run with future events. Gave access to Wi-Fi and ethernet internet to event broadcaster.
- My responsibilities and duties include desktop assistance to all departments. Administrative duties of Office 365 and its apps including email and user accounts. Creating new emails and user accounts for new employees and the disabling of released employees accounts. The editing of the tribe's electronic sign and the tribe's Facebook account. I also have the duties of editing the tribal website. Movement of employee's workstations, configuration of employee's laptops and work phones.

Future Projects:

- Access Control for some buildings
 - IP phones
- WIFI wireless mesh
 - New Newsletter
 - New website
- Wireless cameras throughout property
- Cameras at Pratt Ranch Rd entrance
 - Cameras at church
 - Cameras at cemetery
 - Update of VMware
- Upgrade of tribal server

And in closing, I would like to express my gratitude for the opportunity to work here at the Hopland Tribe. You have my total loyalty, and it is a pleasure to be working here. Thank you very much...

Eric R. Rodriguez



THPO

Tribal Historic Preservation Officer Ramón Billy

The Hopland THPO Program is 100% grant funded by the National Parks Service. The budget is \$97,633. This THPO Grant is being applied for the next grant cycle and it is good for two years and it expected to be awarded this year. An itemized breakdown of how the grant is utilized can be accessed with the assistance of the Fiscal Department

The National Park Service (NPS) Tribal Preservation Program has been assisting the Hopland Tribe in preserving our historic properties and cultural traditions through the designation of this Tribal Historic Preservation Office, or THPO and through annual grant funding programs. The THPO strives to partner with local organizations and State and Private Agencies like Campovida, Fetzer Vineyards, HREC, Caltrans, CAL FIRE, PG&E and various Forestry Companies and Archaeological Firms and has been on the most part successful in these undertakings for the past year to accomplish the goals of the program.

2022 Accomplishments

Throughout 2022 THPO maintained a working relationship with Ghilotti Construction/Caltrans to have our Certified Tribal Cultural Monitor protect worksite adjacent to Frog Woman Rock. Collaborated with the Historical Society of Mendocino County on a project to assist in curation of their Pomo basket collection while strengthening our partnership and future opportunities as well. This project is still ongoing. Worked with the CA Tribal College to contribute to help shape their educational priorities. Was approached by Dr. Adina Merenlender of HREC and UC Berkeley regarding that project. THPO attended the first AB 275 Workshop at the Chumash Casino. AB 275 builds upon the California Native American Graves Protection and Repatriation Act of 2001 (CalNAGPRA) by strengthening and clarifying the process for repatriating California Native American remains and artifacts held by various agencies. Secured Tribal Culturing Monitoring contracts with both HREC and PG&E on small projects on and near the Reservation which all things considered went by smoothly. THPO completed a Section 106 consultation and onsite analysis with BIA for a future construction of a home on the Reservation. Attended the Society for California Archaeology Annual Meeting where Hopland and the rest of the California THPO programs were honored and awarded recognition for the work we have done for Cultural Resource Management.

2023 THPO Goals

Our Central Pomo Language preservation efforts has first priority for the Tribe. THPO recently had an initial meeting not too long ago with Educator Buffy Schmidt in an attempt to create a curriculum for the tribe and interested parties. The THPO will continue to work with new Grant Writer to seek new grant opportunities and if successful will create various programs to revitalize our overall Culture to best serve the Community. Refurbishing the Landmark Church is still a goal for the THPO program. Once complete it can serve as a possible site for the Language Revitalization Program or Tribal Museum. Still prioritizing work with the Council for the designated area of the future cultural site near the Hopland Reservation Cemetery. Carry out existing programs on current THPO Accomplishment List. To endeavor to expand the Hopland Reservation Church to meet the needs of the Members that need plots to bury departed loved ones. This will include a possible gate to be placed at the site of the new boundary. Seek out new monitoring opportunities for the Certified Monitors in the local areas of interest to the Tribe. The Frog Woman Rock project is winding down and in a few weeks will be complete to the specifications laid out by Caltrans. Further down the 101 another job will be underway at the Comminsky Wall project which should be a three month job. The La Franchi project just south of Hopland has begun preliminary assessments but the job is forthcoming pending the weather and results of the archaeological study. A monument commemorating Frog Woman and the Rock which is her home has currently been erected and an unveiling will occur at the end of April 2023. This is a joint project between the Tribe and Caltrans and is a good faith gesture that hopefully promotes further good work between our two organizations.

Yáhwi: ʔúda:w! (Thank You Very Much)



If you may have additional questions or concerns please contact:
Ramón Billy, THPO @ (707) 472-2100 at extension 1343

Maintenance Department

Victor Moreno

Maintenance Crew:

Alfredo Romeo
Humberto Gonzalez
Hilda Mata

Duty :

The responsibility and management of the Hopland Band of Pomo Indians maintenance and repairs of the facilities

My starting date was November 2021, I worked for Northern Circle, working along side with Hopland Tribe doing housing and repairs. I began full time with Hopland a few months after

Projects

Community Hall

- We did framing, drywall texture and paint

Administration Building

- Built from scratch, constructed a new front side deck, replacing the old and not up to code wooden deck

New Health Department

- Renovated old defunct office building, which included flooring, framing, new windows, plumbing, drainage, some electrical upgrade, moving new furniture, new sink and toilets

Elders Building

- Renovated the building, which included, new flooring, dry wall, bathrooms, lighting switches and circuits, texture and paint. Movement of new furniture, new kitchen cabinets and sinks

Maintenance Shop

- Renovation of an old storage shed, into a fully functional maintenance shop including roll up door and office.

New Education building

- New foundation, with cement piers supporting awning frame.
- Structural frame for roofing and solar panels.
- Other duties include dump runs, deliveries and inspections.
- Setting up tribal events.
- Make project estimates and managing project contractors
- UPKEEPING THERMOSTATS AND AC UNITS

Duties:

- Janitorial Services
- Demolition
- Remodeling Paint
- Flooring
- Drywall
- Framing
- Electrical
- Plumbing
- Roofing
- Repairs
- General Construction



Hopland Tribal Police Department

Oscar Sepulveda

Annual Report 2022-2023



Attached to this email is an "Annual Report" of incidents that were reported by weekly reports that have been conducted since May 2022, through April 1st. Patrol checks that are and were conducted on a daily basis on tour of duty, are an approximate total number that were taken of one patrol check per day, not taking account for the numerous conducted in one day.

Detentions	1	Firearm Discharge	4
Arrests	0	Narcotics Violations	0
Vehicle Stops	13	Petty Theft	1
Patrol Checks	860	Criminal Reports	9
Citations	0	Incident Reports	2
Animal Complaints	6	Restraining Orders Issued	9
Subject Checks	0	Vandalism	2
Noise Complaints	2	Other Agency Assist	14
Citizens Assists	15	Vehicle Complaints	7
Suspicious Persons	8		
Battery	6		
Fire	1		

Oscar Sepulveda

Oscar Sepulveda | Police Officer
tribalpolice@hoplandtribe.com
1(707) 472-2100 ext. 1607

Roads and Transportation Department

Orval Elliott Jr.

Date: March 28, 2023

To: Tribal Administrator

From: Orval Elliott Jr. (Roads and Transportation Director)

Re: Annual Membership Meeting Report

The Roads and Transportation Department is responsible for maintaining the roads on the Reservation and this includes Pratt Ranch Rd. This also includes 3 access roads that we have connecting the Reservation and Pratt Ranch Rd.

Throughout the year I have employed crews of 2 or 3 to help with the ongoing problem of potholes. We filled over 2 hundred potholes and performed roadside clearing for the entire Reservation, including Pratt Ranch Rd. This involved clearing brush that had overgrown the sides of the roadway as well as trees that had fallen across the roadways.

In early spring I hired a crew of three to clear a field to make way for the community park. Then we contracted with Wixson Construction to grade and level various areas such as the basketball court. The Roads Dept. also contracted with Wixson and Construction to make 2 speed bumps in front of our new Education Buildings.

On April 15, 2022, the Roads Dept. partnered with the Tribe to purchase an E88 Bobcat Excavator. This equipment has been a tremendous benefit for our program, the department, and ultimately the Tribe. We have already performed a significant amount of work along East Side Rancheria Rd and the Well Rd.

I'm still in the process of working with the BIA to put some of our roads on the inventory. This should be completed this year and we will keep the Tribe updated on this process. We have also been working on making a new access road to the Hopland University. This is very important due to the wildfires that California has experienced in the recent years.

The recent snowstorms have caused a lot of trees to fall this year. The Roads and the EPA departments have been working hard to clean up after these unprecedented storms. Please see attached photos to show the extent of how many trees fell.

If you have any questions, please do not hesitate to contact me.

Orval Elliott Jr.
Roads/Transportation Director
Hopland Band of Pomo Indians
(707)272-5046 Cell
(707)472-2106 Direct Line





Project Coordinator

Kevin Maldonado

Hello, my name is Kevin Maldonado and have been working for the tribe for 7 years. I have been the Tribes project coordinator for the last year and a half. And in that time, I was able to assist in projects that were already in progress.

For example, the 10 new homes. When I started there was no power and water lines were just being tied in. I was able to get power run and set up to the homes. Then I got the best cost for propane hooked up to the homes. I also got the playground installed at the apartments housing units. And the playground for the new learning center.

I am still working on getting solar power installed at the new learning center. As you know, this year the weather has been an issue which has caused a delay with this process along with other projects in the works. I also was able to finish with the installation of our new LED sign on the corner of 175 & 101.

Another project I worked on was getting power installed at the new learning center and water and septic for the new transitional home. We also had to get 3 roofs resurfaced and sealed. 3 windows replaced in the gym; they were broken. A new sound system for the gym. And 1 new AC unit for the gym as well.

In the meantime, I have been developing a park which will include a basketball court, playground, 3 horseshoe pits, gazebo & BBQ pit, bathrooms, large grassy area for events and eventually a pool. And again, the weather has delayed this process. Landscaping is also going to be included in.

The grading and drainage system has worked great during all this rain we received. So, the park will take another couple of months until it is ready to be in full use.

I coordinated the youth event, Pomo Summer Nights. I help set up sound and stage for the performers. The event was a great success with the youth and looking forward to coordinate the event this coming summer again. For future projects I will be working on getting the old water treatment plant back online for future development. And we are going to move our dance grounds close to the park. So, we will develop that area as well.

Let me know if you have any questions:



Project Coordinator

Kevin Maldonado

Kevin Maldonado

707.367.0249 ext.1345

kmaldonado@hoplandtribe.com



Health Department

Sharrae Elston

ANNUAL REPORT FOR YEAR ENDING 2022

HEALTH AND SOCIAL SERVICES DEPARTMENT (HSSD)

The HSSD underwent some major changes over the year. Both Health and Victim Services Departments were moved to new locations within the Tribes current vacant buildings. While many of the HSSD's budgeted positions were unable to be filled the department was also adjusting to the loss of leadership as the Health Director left in August of 2022 and a new Health Director was brought on in October 2022. Change is difficult as we all know. Despite all the changes the Health and Social Services Department TEAM provided the community with meaningful valuable services. HSSD worked with Blue Stone to establish a comprehensive strategic plan to help the department grow and support the community in the compacity that it will need in the future.



INDIAN CHILD WELFARE DEPARTMENT

ICWA Hired a full time Social Worker, who was serving 56 active cases at the end of the year. ICWA holds monthly committee meeting, and several emergency meetings as this is a vital component to ensuring our ICWA Laws are being implemented so our ICWA children stay within our Native Communities. ICWA held an event this year honoring our ICWA Children. We hope to continue this event each year as it was a huge success.



COMMUNUNITY HEALTH SERVICES

Our CHR's provided critical services to the community in the way of providing in home health checks, medication pick up and delivery, transportation for medical appointment to Lake, Mendocino, and Sonoma County, Covid 19 and Flu vaccine clinic for the community, weekly groups for our elders to come together and participate in activities they choose. The Health Team holds quarterly Health Fairs that provide a wide range of vendors and resources for the entire community.



COMMERICAL TOBACCO PREVENTION PROJECT

HBPI Tobacco program hired a full time Outreach Coordinator towards the end of the year. The Tobacco program is fully staffed. HBPI Tobacco program is working hard to get caught up on all its objectives. It will be exciting to see what comes from the Tobacco program this next year



VICTIM SERVICES

V.S. served a total of 39 families this year. We were able to provide services to victims of domestic violence as well as victims of crime. Although most of the individuals we supported were women we did serve some men as well. We purchased an additional home for our transitional housing that will house victims of crime on an emergency/short term basis. We hope to have this service up and fully operational very soon.

Overall, the HSSD is expanding to provide more meaningful services to our community. We hope to hire a Substance Abuse Counselor, utilize the transition homes, increase CHR services, increase overall health trainings to the community, provide more training to our youth about healthy relationships, domestic violence, smoking, drugs, alcohol, and anything else the community wishes to have brought to the community. The HSSD is open to all suggestions and feedback to help our programs grow and be meaningful to you. We want to hear what you have to say. Please feel free to call the Director of Health and Social Service Department at any time.

Utilities Department Orval Elliott Jr.

The Shanel Tribal Utilities Department (STUD) is responsible for the Distribution and Treatment of potable water to the Hopland Reservation and the management of the Wastewater Facilities. The Distribution system is set up so that everyone gets water, and the Treatment side is to make sure that the water we get is safe to drink. To ensure the safety of the water we perform a monthly Bacteria Test also known as a Bac T's sample. So far all of our test has been negative for Bacteria.

Our department is also responsible for water billing and water breaks. This does not include breaks or problems within the home. The way the policy is set up is anything on the home side of the water meter is the residents responsibility. Anything on this side is ours.

We are currently upgrading our Wastewater facility to meet the standards set forth by the State of California and the EPA. We are installing all new pumps and valves, new filters and regulators and a new SCADA system, which is the computer network that controls everything. Our projected date of completion is mid-May.

If there are any questions regarding the Water or the Wastewater, please feel free to contact Orval Elliott Jr., Utilities Director or Steven Elliott Utilities Operator.

Steven Elliott
Utilities Department
Hopland Band of Pomo Indians
(707)472-2100 ext. 1301
or
Orval Elliott Jr.
Roads/Transportation Director
Hopland Band of Pomo Indians
(707)272-5046 Cell
(707)472-2106 Direct Line



Environmental Protection Agency

Sonny Elliott

Hello from your Environmental Staff. Currently, there are four fulltime staff within the department that work to protect and enhance the natural resources here on the Hopland Reservation. Our department operates under four grants that cover surface and ground water quality and protection, capacity building and solid waste reduction, climate change adaptation & planning and climate change resiliency.

Mr. Michael Ray is our Water Quality Specialist working under the Clean Water Act 106 & 319 programs. Over the past year he has monitored all surface and groundwater for pollution by taking samples from our testing sites identified in our Quality Assurance Project Plan. This position also entails locating erosion sites that overload our streams and wetlands with nutrients that help toxic algae bloom during the summer months. These areas have been identified for future projects and potential funding opportunities that will help address these concerns. He will continue propagating native riparian plants that stabilize stream banks and filter sediment from entering waterways.

Salvador Romero works under the General Assistance Program (GAP) which looks to reduce solid waste through education and outreach to the community. This program has helped serve the community through our recycling program and conducting outreach at our events. The intent of the GAP program is to build capacity within the department to pursue other funding sources in the future. The EPA Tribal Environmental Plan (ETEP) helps guide the priorities of the program. This plan was developed in collaboration with our EPA project officer and the department staff. Throughout the next year we will be updating the ETEP and planning to expand on the current recycling program while improving our outreach within the community.

Dorthea Partida works under the BIA Climate Change Resiliency Program that was awarded to develop a climate change adaptation plan for the Tribe. This plan is in the final stages of development considering current and historical input from community members and elders. We are working to ensure that the approach we take regarding climate change adaptation and planning accounts for the protection of culturally significant plants, customs and resources that are important to our people. This plan is what we consider a living document in that we must update and revise accordingly as new information and data become available. Climate change is happening and in order for our people to adapt and evolve to a drastically changing climate, we must educate one another and plan for the future.

The Tribe was also awarded a grant from PG&E that focuses on climate change resiliency and adaptation. This means, we must improve our capacity to withstand or recover quickly from the impacts of climate change. This program has provided us with the opportunity to run pilot programs that incorporate rainwater catchment and aquaponics. Tyrone Mitchel is currently working under this program and has developed both pilot projects that have given us important information on water conservation and the process for propagating plants using aquaponics. Both of which are extremely important for food production and creek restoration in the future.

This summary is an overview of the department but does give the complete scope of work and time that our staff continue to dedicate to the department and community. If you would like to know more about the staff and the work they do, I encourage you to visit us in the department anytime. Thank you for your time and we look forward to another great year in 2023.

Tribal Administrator

Yvonne Quintero

2022 was a productive year with many new services and programs being implemented through our varied funding sources. There were challenges caused by the lingering pandemic which impacted our administration as well as our Tribal families in a multitude of ways. We worked through these challenges by leveraging our resources to be able to provide as many services and outreach events as possible, so that we could remain engaged successfully with the community and our communities' various needs.

Implementing community surveys helped us to direct Tribal projects and goals for the future, which are reflected in our strategic plan. Also, this has increased our capacity to carry out more activities, especially through recruitment and retention of staff, and the management of nearly 40 grants.

The administration continues to ensure that we are utilizing our resources efficiently and are maintaining compliance with our grants, while providing the membership with appropriate services. Recurring services such as LIHEAP, LIWAP, Higher Education and Youth Incentives, Elder Stipends, Gym access, and Funeral assistance were utilized by many. New services and programs that were implemented were Traditional Wellness assistance, an Elder Meal Program, Summer jobs for Tribal youth, 10 New houses occupied, Chiropractic Services, Massage Therapy, generator distribution to elders and members on the reservation during extreme weather, and the development of a new Transitional Housing Program.

Projects for the year were a new Elder Center, new Education Buildings and outdoor play space, groundbreaking on new Tribal Park, relocation of the Health and Social Services Department, renovations to the Covid Center, repairs and maintenance on multiple Tribal Administration buildings, and upgrades to the Wastewater Treatment Plant.

Projects that are slated to be completed by the end of 2023 are the Tribal Park, Transitional Housing for victims of crime through our Health and Social Services Department, and development of the Tribal Resource Center formerly referred to as the Covid Center. In

addition, we plan to have an increase of health and wellness events for the community. We are also anticipating new funding to be awarded which will address food insecurity, child and family wellness, the environment, transportation for reservation residents, and disaster preparedness.

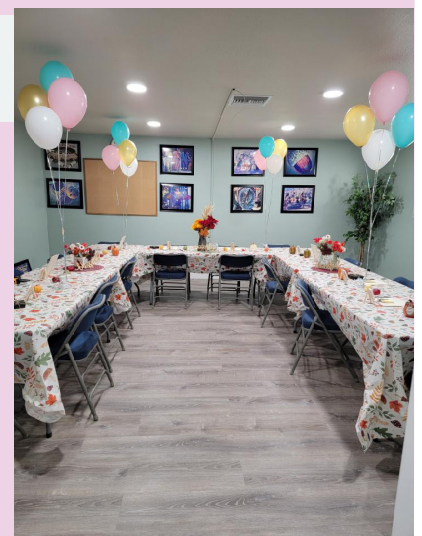
The administration will continue to be diligent in our efforts to ensure that the needs of the membership are being met to the best of our ability. We welcome your feedback and are looking forward to another good year.



Elders Department

Loretta Harjo

The senior meals program was implemented in October of 2022 by the Tribal Council. The old education center was redesigned into a welcoming center for tribal seniors to eat lunch and relax. The meals are prepared by Loretta Harjo cook and Leanna Barajas cook helper. The center serves freshly cooked lunches each day from 11:45 am until 1:15 pm. The center also will stay open to accommodate seniors who just want to sit, relax, and watch television during the day. The Senior center welcomes any senior and or visiting seniors from local tribes. Today we serve about 14 meals daily and 2 off reservation. An average of about 75 a week.



Human Resources

Jill Jespersen

Current Employees: 50

30/50 are Hopland Tribal Members

Current Open Positions: 2 Utility Director, EPA Director

Incentives for employees:

Employee Wellness Program, Employee Christmas Party, Christmas Bonus based on years of service,

Employee of the Quarter and Year, Manager of the Year



Education Department

Mike Giuffrida

The education department provides after school services, academic support, higher education incentives, youth participation incentives, cultural education as well as prevention activities for Tribal youth. They have 4 grants that support their programming.

The Education Department is very active and network with other Tribes and Community Organizers. In June they attend the EPA campout and host a graduation event. In July they hosted a Pomo Summer Arts program which had a focus on acrobatics and performing arts, they participated in parades in the community and won 1st prize for their float. They also had a volleyball tournament and started a volleyball league with great participation from Tribal people in Lake, Sonoma, and Mendocino counties.

The future of the education department is going to see more attention to advocacy for high school and junior high students in grades improvement, career and college planning and adult education. We are hoping to create programs and events that will increase the quality of educational lives and goals for all Tribal members.

Current Education Staff:

Mike Giuffrida, Education Director

“Katie” Williams-Elliott, Education Coordinator

“Lilowa” Mitchell, Driver/Tutor

Katelyn Romero, Education Assistant

Leo Pady, Prevention Specialist





Hoplend Band of Pomo Indians

FISCAL REPORT

Year End Summary

Presented to

General Council

4/15/2023

Annual Overview

A. Accounts Payable & Cash Balances Ending December 2022

- Accounts Payable for 2022 \$ 4,576,949.15
- Operating Cash Balances are \$5,473,077.75
- General Checking & Grant Account Activity

Beginning Balance		\$7,533,707.58
Check Register	Total AP Payments:	-4,576,949.15
	Total Payroll:	-2,353,865.98
	Total Deposits:	4,870,185.30
Ending Balance		\$5,473,077.75

B. Youth Fund Account Balance

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Beginning Balance	120,006	45,027	28	5,028	5,028
Withdrawals	(275,000)	(245,000)	(95,000)	(200,000)	(200,000)
Contributions	200,000	200,000	100,000	200,000	200,000
Gains/Loss	21	1	10	0	0
Ending Balance	45,026	28	5,028	5,028	5,028

Total of 31 payments during the year, 1 @ 20,000, 6 @ \$10,000 and 24 @ \$5,000. = \$200,000 (remains the same)

C. Elder Assistance Program

- Total number of participants 77 received payments of \$200
- =\$15,400 Monthly

A. General Fund Profit/Loss (preliminary)

- 2022 YTD reflects a Net Gain by \$146,601.00
- Compared to budget we are over by **\$290,368**

Department	Loss/Gain	Variance	Variance Description
General/RSTF	695,206	95,865	
Admin/Indirect	(174,110)	105,822	Under spending grants
Council	(401,001)	51,441	
Police	(0)	(0)	Moved to grant
Housing	52,434	37,329	
Utility	(25,928)	76564	
Total	146,601	290,368	

A. Grants 2022

Total of 34 grants with expenditures of \$4,219,428.00

7	EPA Grants
5	Education
9	Health
9	General
1	Court
2	Roads
1	Police

B. Audit 2022 / IDC 2024

2021 Audit clean with no findings. (Available for review)

- 2022 audit is Scheduled for June 2023
- IDC proposal submitted for 2024

Consolidated

Statement Of Revenue and Expenditures

BUDGET 2022

2022	YTD	YTD	Variance	Var %	RSTF (YTD)
INCOME					RSTF Revenue
TNGF Revenue	-	-	-		
RSTF Revenue	1,100,000	1,100,000		0%	1,100,000
HEDCO Payment	-	-	-		
Cultural	128,098	-	128,098		
Laundry	2,489	-	2,489		
Indirect - HEDCO	4,000	22,000	(18,000)	-82%	
Indirect - Grants	636,146	504,000	132,146	26%	
Housing	65,835	85,200	(19,365)	-23%	
Sales Tax - ENM	-	-	-		
Water/Sewer (Includes Casino)	54,184	30,000	24,184	81%	
Recycling Income	37,766	54,600	(16,834)	-31%	
Court Fines Income	18,000	-	18,000		
Interest Income	2,552	1,140	1,412	124%	
Donations	30,000	2,310	27,690		
Other Income	33,909	35,000	(1,091)	-3%	
Open	-	-	-		
Total General Fund Income	2,112,979	1,834,250	278,729	15%	
TOTAL INCOME	2,112,979	1,834,250	278,729	15%	
EXPENSES					RSTF Expenses
General/Other	304,684	414,709	(110,025)	-27%	182,457
Admin/Indirect	810,256	783,932	26,324	3%	167,621
Council	401,001	349,561	51,441	15%	401,001
Tribal Police	(0)	-	(0)		(128,099)
Utilities Dept	80,112	162,492	(82,380)	-51%	(39,907)
Housing	13,400	24,780	(11,380)	-46%	13,400
General Assistance (Elder)	172,389	168,000	4,389	3%	172,389
Employee Relations/Pre-hire	26,944		26,944		
Youth Fund Contributions	200,000		200,000		200,000
Total General Fund Expenses	2,008,787	1,903,474	105,313	6%	
TOTAL EXPENSES	2,008,787	1,903,474	105,313	6%	968,864
					131,136.36
General Net Income	104,192	(69,224)	173,416	-251%	
TOTAL NET INCOME	104,192	(69,224)	173,416	-251%	

^ Reserve

RSTF = Revenue Sharing Trust Fund (quarterly non-gaming distribution from State)

The RSTF income is used to supplement Tribal Gov't revenues since the casino funding has decreased (zero). This fund covers Administration, overhead, Council, required grant match funding,

Indirect Grant = Grant Funds to recover Admin/Overhead costs

Sales Tax ENM = Eagles Nest Market Tax due to Tribe

Water/Sewer = 60 individual account and casino

Donation = from, vendors, individuals, CTHP, or local tribes to help fund community events

Other Income = small and/or unexpected (facility rental, etc.)

Hopland Band of Pomo Indians

General

Statement of Revenue & Expenditures

BUDGET 2022

2022	Dec-22	YTD Actual	YTD Budget	Variance	Var %
INCOME					
General Fund Income		-	-		
RSTF Revenue		1,100,000	1,100,000	-	0%
Cultural		128,098	-	128,098	
Laundromat		2,489	-	2,489	
Housing	7,885	65,835	-	65,835	
Recycling Income		37,766	54,600	(16,834)	-31%
Court Fines Income		18,000	-	18,000	
Interest Income*		2,552	1,140	1,412	124%
Restricted Income		-	-	-	
Donations*		30,000	2,310	27,690	1199%
Other Income*		10,484	-	10,484	
Total General Fund Income	7,885	1,399,224	1,182,050	217,174	18%
Grant Revenue					
TOTAL INCOME	7,885	1,399,224	1,182,050	217,174	18%
General Fund Expenses					
Salary Expenses		(26,688)	-	(26,688)	
Fringe Benefits Expenses	(614)	(1,634)	-	(1,634)	
Contractual/Professional Fees	7,496	35,563	6,000	29,563	493%
Legal Fees	(24,151.29)	71	24,000	(23,929)	-100%
Cultural	6,651	81,391	-	81,391	
Tribal Grant Match		-	8,529	(8,529)	-100%
Misc/Funeral Assistance	7,750	53,887	41,100	12,787	31%
Laundromat		1,338	600	738	123%
Communications	457	3,003	-	3,003	
Utilities/Property Taxes	1,700	20,267	26,100	(5,833)	-22%
Recycling Payouts/Expenses	2,348	49,467	54,600	(5,133)	-9%
Water		958	-	958	
Repairs & Maintenance		4,237	-	4,237	
Meeting Expenses		1,424	-	1,424	
Vehicle Maint/Gas & Oil	101	426	-	426	
Dues & Subscriptions	300	5,079	-	5,079	
Special Events/Donations*	26,819	75,895	53,780	22,115	41%
General Assistance (Elder)	14,800	172,389	168,000	4,389	3%
Other	2,007	26,944	-	26,944	
Youth Fund Contributions		200,000	200,000	-	0%
Total General Fund Expenses	45,664	704,018	582,709	121,309	21%
TOTAL EXPENSES	45,664	704,018	582,709	121,309	21%
	24,214	450,237.51			
Grant Net Income	-	-	-	-	
General Net Income	(37,779)	695,206	599,341	95,865	16%
TOTAL NET INCOME	(37,779)	695,206	599,341	95,865	16%
NET INCOME (Less Loans)	(37,779)				
		695,206	599,341		
		-	-		

Consolidated YTD (by dept)

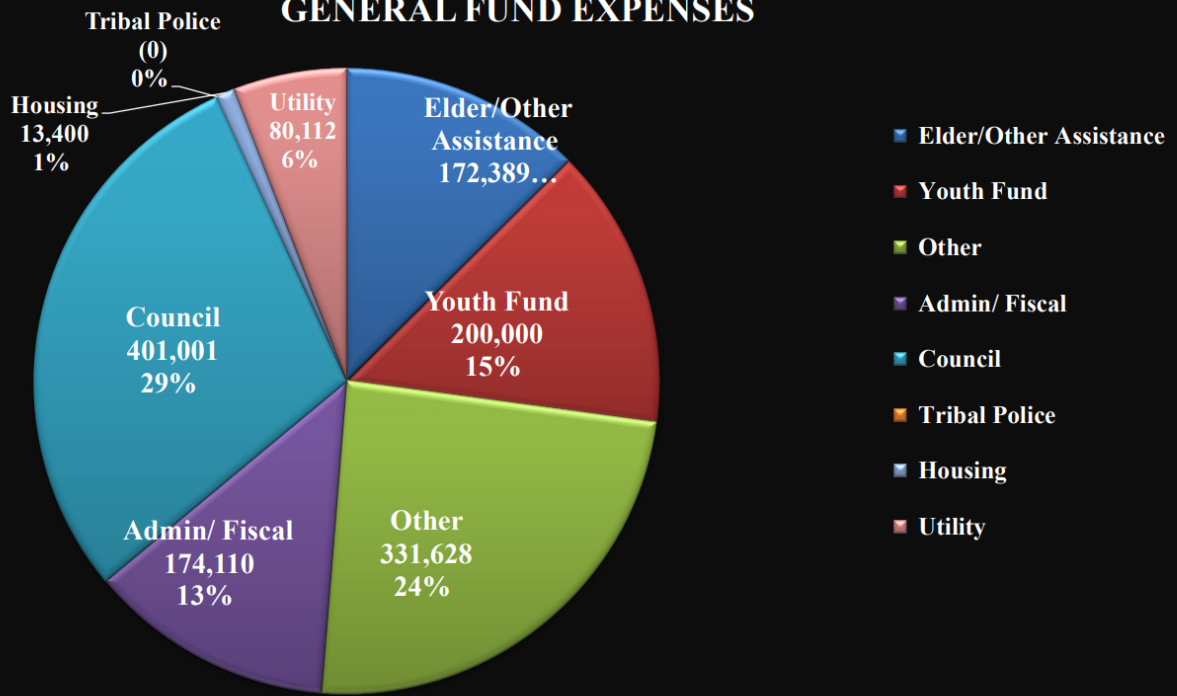
Statement of Revenue & Expenditures

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BUDGET 2

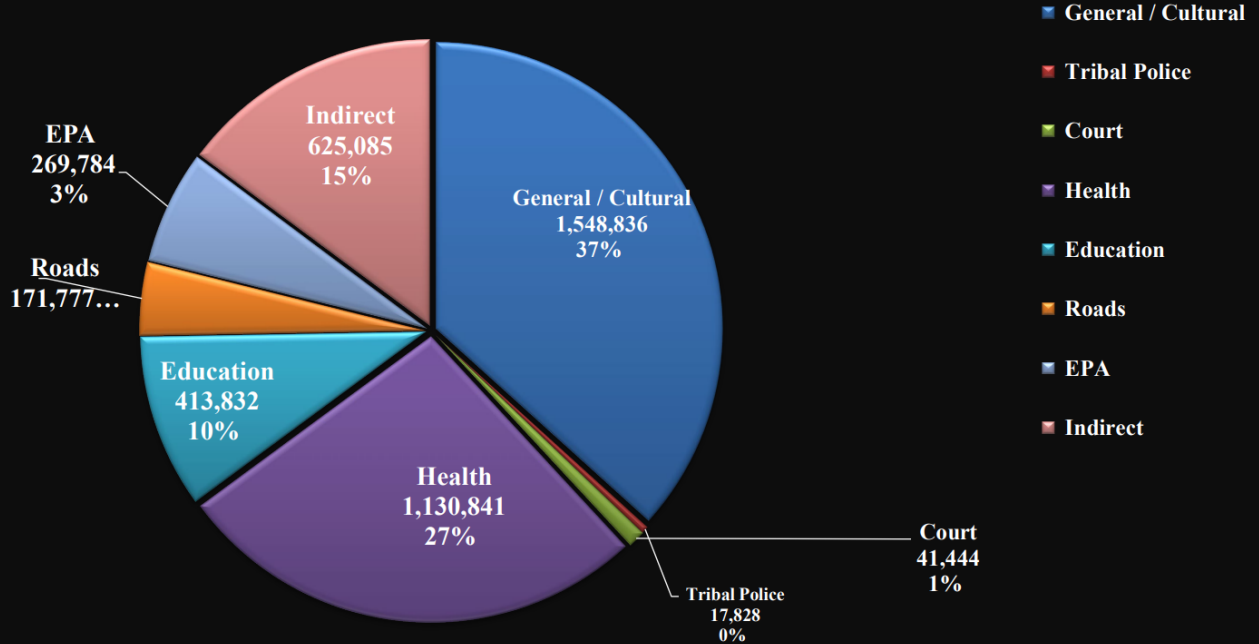
2022	General / Other	Indirect / Admin	Council	Tribal Police	Utilities	Housing	YTD	HBPI Total
INCOME								
General Fund Income RSTF Revenue								
Cultural	1,100,000	-	-	-	-	-	1,100,000	
	128,098	-	-	-	-	-	128,098	277,666
LaundryIndirect - HEDCO Indirect -	2,489	-	-	-	-	-	2,489	-
Grants HousingSales Tax - ENMWa-	4,000	-	-	-	-	-	4,000	24,000
ter/Sewer (Includes Casino) Recycling	-	636,146	-	-	-	-	636,146	504,000
Income						65,835	65,835	-
	-	-	-	-	-	-	-	-
Interest Income	37,766	-	-	-	54,184	-	54,184	54,184
	2,552	-	-	-	-	-	37,766	54,600
Donations	30,000	-	-	-	-	-	2,552	1,140
							30,000	2,310
Total General Fund Income	1,333,389	636,146	-	-	77,609	65,835	2,112,979	1,195,566
TOTAL INCOME	1,333,389	636,146	-	-	77,609	65,835	2,112,979	1,195,566
General Fund Expenses								
Salary Expenses	(26,688)	277,115	210,885	-	27,885	-	489,196	504,516
	(1,634)	45,445	35,180	-	8,439	-	87,430	100,226
	35,563	93,558	63,763	0	150	1,000	194,035	125,360
Fringe Benefits Expenses Contractual/	71	28,686	-	-	-	-	28,756	66,000
Stipends Legal/Audit Fees Insurance	-	152,289	-	-	-	-	152,289	127,200
- Liability Cultural Monitoring Tribal	81,391	-	-	-	-	-	81,391	-
Grant Match Misc/Funerals Supplies/	-	-	-	-	-	-	-	8,529
Office/Program Communications Utili-	53,887	4,974	7,450	(0)	1,929	759	68,999	46,551
ties/Property Taxes Recycling Payouts	1,338	30,788	5,816	0	10,655	321	48,918	32,400
	3,003	24,713	7,970	0	345	441	36,472	30,240
	20,267	85,046	-	-	16,065	1,058	122,436	91,100
Water	49,467	211	-	-	-	-	49,678	-
	958	-	-	-	9,400	-	10,358	-
	-	10,044	-	-	-	-	10,044	4,500
Postage & Shipping Repairs & Main-	4,237	13,088	-	-	1,997	7,686	27,009	12,000
tenance Equipment Lease Meeting	-	5,961	40	-	-	1,946	7,948	10,200
Expenses Travel & Training Vehicle	1,424	5,554	8,592	-	-	-	15,570	11,880
Maint/Gas & Oil Dues & Subscriptions	-	5,039	53,162	-	466	-	58,667	11,000
	426	8,402	6,141	0	2,782	(38)	17,712	6,720
	5,079	72	-	(1)	-	-	5,150	-
Special Events/Donations General Assistance	75,895	-	-	-	-	-	75,895	53,780
(Elder) Employee Relations/Pre-hire	172,389	-	-	-	-	193	172,582	168,000
	26,944	19,270	2,003	-	-	35	48,252	51,400
Youth Fund Contributions	200,000	-	-	-	-	-	200,000	200,000
Total General Fund Expenses	704,018	810,256	401,001	(0)	80,112	13,400	2,008,787	1,661,602
TOTAL EXPENSES	704,018	810,256	401,001	(0)	80,112	13,400	2,008,787	1,661,602
Grant Net Income	-	-	-	-	-	-	-	-
General Net Income	629,372	(174,110)	(401,001)	0	(2,503)	52,434	104,192	(466,035)
TOTAL NET INCOME	629,372	(174,110)	(401,001)	0	(2,503)	52,434	104,192	(466,035)

GENERAL FUND EXPENSES



Hopland Band of Pomo Indians							
Consolidated YTD (by dept)							
Statement of Revenue and Expenditures							
2022	General / Other	Indirect / Admin	Council	Tribal Police	Utilities	Housing	GENERAL
EXPENSES							
General Fund Expenses							
Salary Expenses	(26,688)	277,115	210,885	-	27,885	-	489,196
Fringe Benefits Expenses	(1,634)	45,445	35,180	-	8,439	-	87,430
Contractual/Stipends	35,563	93,558	63,763	0	150	1,000	194,035
Legal/Audit Fees	71	28,686	-	-	-	-	28,756
Insurance - Liability	-	152,289	-	-	-	-	152,289
Cultural Monitoring	81,391	-	-	-	-	-	81,391
Tribal Grant Match	-	-	-	-	-	-	-
Misc/Funerals	53,887	4,974	7,450	(0)	1,929	759	68,999
Supplies/Office/Program	1,338	30,788	5,816	0	10,655	321	48,918
Communications	3,003	24,713	7,970	0	345	441	36,472
Utilities/Property Taxes	20,267	85,046	-	-	16,065	1,058	122,436
Recycling Payouts	49,467	211	-	-	-	-	49,678
Water	958	-	-	-	9,400	-	10,358
Postage & Shipping	-	10,044	-	-	-	-	10,044
Repairs & Maintenance	4,237	13,088	-	-	1,997	7,686	27,009
Equipment Lease/HGC Loc	-	5,961	40	-	-	1,946	7,948
Meeting Expenses	1,424	5,554	8,592	-	-	-	15,570
Travel & Training	-	5,039	53,162	-	466	-	58,667

GRANT EXPENSES



Hopland Band of Pomo Indians

Consolidated YTD (by dept)

Statement of Revenue and Expenditures

2022	General / Other	Indirect / Admin	Council	Utility	TRIBAL FUNDS	Other/ Cultural	Police	Court	Health	Education	Roads	EPA	GRANT FUNDS
Total Grant Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-
General Fund Expenses													
Salary Expenses	(26,688)	277,115	210,885	27,885	489,196	373,532	16,280	4,284	488,583	154,866	64,534	212,116	1,314,195
Fringe Benefits Expenses	(1,634)	45,445	35,180	8,439	87,430	59,550	907	640	78,393	19,322	16,278	36,387	211,478
Contractual/Stipends	35,563	93,558	63,763	150	193,035	17,911	-	35,195	217,614	142,544	63,403	403	477,070
Legal/Audit Fees	71	28,686	-	-	28,756	-	-	-	-	-	-	-	-
Insurance - Liability	-	152,289	-	-	152,289	-	-	-	-	-	-	-	-
Cultural Monitoring	-	-	-	-	-	161,936	9,485	-	329,694	17,743	22,697	83,531	625,085
Cultural Monitoring	81,391	-	-	-	81,391	-	-	-	-	-	-	-	-
Miscellaneous/OTHER	53,887	4,974	7,450	1,929	68,240	142,798	-	-	141,354	15,263	3,197	1,909	304,521
Supplies/Office/Program	1,338	30,788	5,816	10,655	48,597	944,799	642	706	153,554	62,420	24,166	15,252	1,201,541
Communications	3,003	24,713	7,970	345	36,031	-	-	-	-	-	-	-	-
Utilities/Property Taxes	20,267	85,046	-	16,065	121,379	-	-	-	-	-	-	-	-
Water	958	-	-	-	958	-	-	-	-	-	-	-	-
Repairs & Maintenance	4,237	13,088	-	-	17,325	-	-	-	-	-	-	-	-
Equipment Lease	-	5,961	40	1,997	7,999	-	-	-	-	-	-	-	-
Meeting Expenses	1,424	5,554	8,592	-	15,570	-	-	-	-	-	-	-	-
Travel & Training	-	5,039	53,162	-	58,201	10,246	-	619	51,343	19,417	199	3,716	85,539
Vehicle Maint/Gas & Oil	426	8,402	6,141	466	15,434	-	-	-	-	-	-	-	-